

**JOINT STEWARDSHIP BOARD**  
**Minutes**, Thursday September 3, 2015  
 Ohsweken, Six Nations

**City of Hamilton Members:**

Councillor Chad Collins  
 Councillor Doug Conley

**Haudenosaunee Members:**

Hazel Hill

**Board Resources:**

Adrienne Kupchanko, City of Hamilton  
 Rob Norman, City of Hamilton  
 Guy Paparella, Hamilton

**Coordinator:** Sheri Longboat

**Chair:** Hazel Hill

**Minutes:** Sheri Longboat

**Regrets:**

Aaron Detlor, Haudenosaunee  
 Brian Doolittle, Haudenosaunee  
 Councillor Sam Merulla, Hamilton

Item	Topic
1	<p><b>Opening</b></p> <ul style="list-style-type: none"> <li>H. Hill opened the meeting.</li> </ul>
2	<p><b><i>Appointment of Chair</i></b></p> <ul style="list-style-type: none"> <li>H. Hill appointed chair.</li> </ul>
3	<p><b>Additions to Agenda</b></p> <ul style="list-style-type: none"> <li>S. Longboat added Item 6f. Archaeological Site Reported</li> <li>Agenda accepted</li> </ul>
4	<p><b>Minutes</b></p> <p>a) May 13, 2015 (<a href="#">See minutes document</a>)</p> <ul style="list-style-type: none"> <li>C. Collins asked about the status of past activities around retrieving the RHV archaeological artifacts from their current storage site (referring to the Councillor's Motion to Council re: obtaining artifacts)</li> <li>S. Longboat explained archaeology has been a standing item on the agenda and it was decided in the past that further Board action should correspond with the official release of the City of Hamilton Master Archeological Master Plan</li> <li>The Board's long-term plan for storage is the Environmental Interpretive Centre where artifacts could be displayed and used for programming</li> <li>S. Longboat explained a rough cost estimate was determined for storage at Sustainable Archaeology, and city staff was to also look at interim options for storage at city facilities</li> <li>City staff explained staffing changes have delayed the release of the Master Plan</li> <li>There were shared concerns among the Board to ensure the artifact collection is kept complete and safely stored</li> </ul>

	<p style="text-align: center;"><b>Action: H. Hill to reach out to Ministry regarding measures to protect currently stored archaeological collections (completed collections that are not split up or loaned out).</b></p> <p>b) June 30, 2015 – Environmental Monitoring and Woodward Upgrades, Hamilton (<a href="#">See minutes document</a>)</p> <p style="text-align: center;"><b>Both minutes were accepted by consensus with minor changes.</b></p>
<p><b>5</b></p>	<p><b>Decision Items</b></p> <p>a) <u>Environmental Interpretive Centre</u>  S. Longboat presented an overview of findings from exploratory discussions with consultants to understand the Capital Campaigns process. C. Collins expressed it was always envisioned that the EIC would be a municipal, provincial and federal project. Furthermore, the city has a new Revenue Division to look at strategic partnerships. G. Paparella and R. Norman stressed the EIC should be located at the Meadow Site and the building design would need adjustment for the meadow site. H. Hill suggested off-the-grid options be considered.</p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>• <b>C. Collins and D. Conley to talk with Arlene VanderBeek about EIC design</b></li> <li>• <b>S. Longboat to circulate revised schematic design brief to the Board</b></li> <li>• <b>S. Longboat to create package on EIC materials in preparation for meeting with NEC, meet with J. DiDomenico for guidance on package specs (sample), and run package by G. Paparella input</b></li> <li>• <b>S. Longboat to set up meetings with Councillor VanderBeek</b></li> <li>• <b>C. Collins and D. Conley consider setting up a meeting with new division at city “Revenue Generation Section” once package is complete</b></li> <li>• <b>S. Longboat to gather information from J. DiDomenico re: Kilbride Conservation and their new “Grey Building” re: who they used and worked with.</b></li> </ul> <p>b) <u>Environmental Monitoring – Results Dissemination Proposal</u> – J. DiDomenico explained that the June presentation was based on the draft 5-year summary report. The report is currently under review by city staff and still requires review by regulatory agencies. The Board expressed the desire to continue monitoring which requires high-level discussion on what the monitoring should entail. Both the City and Haudenosaunee should submit their comments to the report and recommendations for future monitoring to the Joint Stewardship Board as soon as possible.</p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>• <b>H. Hill to provide Haudenosaunee review of Draft Environmental Monitoring Results for the September 17<sup>th</sup> Technical Meeting including comments to report and recommendations for continued monitoring</b></li> <li>• <b>J. DiDomenico to obtain City recommendations for continued</b></li> </ul>

	<p><b><i>monitoring to support JSB high level discussion on continued monitoring</i></b></p> <ul style="list-style-type: none"> <li>• <b><i>J. DiDomenico and A. Kupchanko to check with Kara Bunn (Environmental Services) re: the timelines for finalizing the report, how to incorporate the Board's comments and when the GAC meeting is planned</i></b></li> </ul>
<p><b>6</b></p>	<p><b>Reports/Updates</b></p> <p>a) <u>Coordinator Report</u> (<a href="#">See Coordinator Report document</a>)  S. Longboat provided a verbal presentation of the coordinator's report and updated on activities in the following areas:</p> <ul style="list-style-type: none"> <li>• Meeting Places (Turtle and Bear)</li> <li>• Environmental Interpretive Centre</li> <li>• Environmental Monitoring Medicines</li> <li>• Community Engagement</li> <li>• Joint Stewardship Board</li> <li>• Community Education Workshops</li> <li>• Finance and Administration</li> <li>• Web Page</li> </ul> <p style="text-align: center;">• <b><i>The report was accepted by consensus.</i></b></p> <p>b) <u>Turtle Design</u>  A. Kupchanko provided an update on cost and the status of the Turtle Design and reported the project is on schedule for completion within the planned timelines. S. Longboat added an update on the outcomes from the June 29<sup>th</sup> Turtle presentation to the city's technical staff. The Board suggested looking ahead at the design for the next meeting place.</p> <p style="text-align: center;"><b><i>Action: S. Longboat and A. Kupchanko determine budget available and begin design process for next Meeting Place.</i></b></p> <p>c) <u>Woodward Upgrades</u>  S. Longboat provided an update of the presentation at the June 30<sup>th</sup> meeting and explained a follow-up technical meeting is scheduled for September 17<sup>th</sup> at the City of Hamilton to discuss Haudenosaunee consultation.</p> <p>J. DiDomenico expressed that the biggest concern when projects and on-going work is discussed is the gap, or the need for a Master Plan to assess against. There is no baseline or anything tangible to say these are our guiding principle, things to take into consideration, from which an implementation plan or action list can be developed. H. Hill added that the Haudenosaunee can assist by beginning to identify what the Master Plan should cover by looking into their policies. S. Longboat suggested the Board also look to the agreements, past drafts and the recent work to identify components of the Master Plan. C. Collins suggested that in the meantime, for the Woodward Upgrades, we should stick to the Terms of Reference and bring those items that affect the valley to the Board, those not directly related to the valley should be addressed through Haudenosaunee Council and City Council. G. Paparella provided background on the intent of the Master Plan and</p>

commented that while there has to be Haudenosaunee engagement he cautioned that the Master Plan was not meant to establish an authority.

J. DiDomenico explained she is working on a protocol or internal document to outline a process for city engagement with the Joint Stewardship Board. Some of the challenges for identifying all projects and activities that affect the Red Hill Valley were discussed. A review of the city's 5-year capital plan with the Board was suggested as a good starting point to identify projects that may impact the valley, from which appropriate actions and budgets can be developed.

On a related note, C. Collins explained the safety review of the roads currently underway that will result in barrier installation and signage along the parkway. The review will be added to a future Board agenda.

Lastly, J. DiDomenico explained that during the RHV Project there was a Stage 4 Archaeological Site in the Kings Forest Area that was left as back fill dirt and at that time Archaeologist Gary Warrick and Haudenosaunee monitor Wayne Hill suggested it be left. She went on to explain that the site is still there and can be accessed for study if desired.

**Actions:**

- ***S. Longboat separate out those elements of the Woodward Upgrade plans that will affect the Valley to prepare to address those with JSB***
- ***S. Longboat to gather materials that would help determine what should be contained in a JSB Master Plan, and work with H. Hill and others to determine what should be in Master Plan List.***
- ***H. Hill to work with Sheri to determine areas that should be covered in Master Plan***
- ***J. DiDomenico to review 5 year capital plan with the Board***
- ***J. DiDomenico and R. Norman to work on a briefing note to share with Public Works Senior Management Team on engagement with the JSB when work is done in the Valley***
- ***C. Collins and D. Conley will share the safety review with the Board in the future***
- ***H. Hill will check with Haudenosaunee Archaeology to determine if there is an interest in the backfill dirt at Rosedale, as requested by Jennifer***

d) Medicine Assessment and Recovery Update

S. Longboat provided a verbal update on Medicine Plants assessment and recovery activities that are underway in response to Creek Widening and Modification work that began in February 2015 with the second stage originally scheduled for completion in July 2015, and postponed until November 2015. The work has involved communications and coordination with Parks Manager Rob Gatto, Kings Forest Superintendent Chris Anker, and Project Manager Marco Oddi to obtain construction plans and gain access to through the golf course. Two traditional Haudenosaunee Medicine people – Pat Hess and Eunice Henry have identified, assessed and provided recommendations for medicine plants in the area impacted by construction. A report complete with maps and plan lists associate with map regions is forthcoming. A plan to recover some of the medicines will be completed prior

	<p>to November construction. A report and presentation of the results will be brought to the Board.</p> <p>e) <u>Stewardship and Medicines Workshops</u>  S. Longboat explained that a series of Medicine Workshops are planned for the fall in collaboration with community partners. To-date three workshops are scheduled to be offered. Two will be delivered at the St. Helen’s Community Centre with the McQuesten Community Planning team: Medicine Walk in the RHV (tentatively October 3<sup>rd</sup>), and Salve Making Workshop with Medicine Plants (tentatively Nov 7<sup>th</sup>). These workshops will support the Urban Farm being constructed at McQuesten that will incorporate Indigenous knowledge and plants. The Salve workshop will also be delivered at Niwasa Aboriginal Head Start to support their health programming (tent. Nov 14<sup>th</sup>). Invitations will be extended to other groups to deliver additional workshops within budget availability.</p> <p style="text-align: center;"><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b><i>S. Longboat to extend invitation for Medicines Workshops to include HEDAC (Hamilton Executive Directors’ Aboriginal Coalition), contact Marilyn Wright.</i></b></li> </ul> <p>f) <u>Archaeological Site Reported</u>  S. Longboat updated the Board that the Joint Stewardship Board office was notified by C. Collins that a potential archaeological site in the Red Hill Valley was reported by a Hamilton resident. S. Longboat followed up with the resident through several phone calls and visited the site with Haudenosaunee archaeological monitor Wayne Hill to inspect the site and valid the findings. Bone materials were found but believed to be from animals. No evidence of a burial site or archaeological materials were found. However, it is possible that we did not locate the specific site. The resident will be contacted again for additional follow up. Any updates will be brought to the Board.</p>
7	<p><b>Discussion Items</b></p> <ul style="list-style-type: none"> <li>• There were no items for discussion</li> </ul>
8	<p><b>Upcoming Meeting</b></p> <ul style="list-style-type: none"> <li>a) September 17 @ 1:00 – 4:00 pm at Hamilton re: Woodward Upgrades, Technical Meeting</li> <li>b) September 30 @ 2:00 – 4:30 pm at Hamilton re: JSB Planning Meeting</li> </ul>
9	<p><b>Closing</b></p> <ul style="list-style-type: none"> <li>• H. Hill closed the meeting</li> </ul>