

Coordinator Report -Activity Highlights
September 2, 2015
By Sheri Longboat

Meeting Places

- Coordinated with city to arrange June 29th meeting with Ian Gray of MMM Group to present the 60-70% Turtle Design Drawings to city staff
- Attended June 29 meeting and took meeting notes and circulated to city representative and Ian Gray
- Circulated Turtle Design Drawings to the Joint Stewardship Board
- Followed up with Ian Gray to obtain budget for the design including contingency

Environmental Interpretive Centre

- On-going coordination between Scott Robinson and Cathy Capes, Architects Tillman Ruth Robinson (ATRR), and Peter Wobschall (City) to obtain digital data set showing NEC boundary for ATRR layering onto EIC site location drawings
- Follow-up with ATRR to request EIC Design servicing requirements for city investigation into regulations
- Initiated search for Capital Campaigns Fundraising consultants
- Contacted eight Capital Campaign consultants to discuss their general process, outcomes, requirements and costs for capital campaigns feasibility study
- Follow up telephone conversations with consultants
- Gathered sample RFPs for Capital Campaigns and began drafting an RFP template for the project
- Summarized findings from discussions with campaign consultants in a brief document for circulation to board at September 3rd meeting

Environmental Monitoring

- Received and reviewed 5-year Integrated Environmental Monitoring Report
- Coordinated with city staff and attended the June 30th Environmental Monitoring Meeting at Hamilton
- Took meeting note, and drafted and circulated meeting minutes to the Board including consultant presentations
- Arranged with city follow up technical meeting to further discuss Woodward Plant Upgrades with respect to Haudenosaunee Engagement – Meeting scheduled for September 17 at Hamilton
- Made arrangements for 2nd annual aerial photography of the Red Hill Valley for October 2015
- Awaiting further direction from the Board re: format for results dissemination which is contingent on when results may be disseminated to the public

Environmental Monitoring Medicines

- Reviewed medicine report and video clips from Traditional Medicine people's walk-through of the valley to assess medicines in creek construction and maintenance area around golf course

- Coordination with City Manager, Rob Gatto to obtain drawings of Creek Construction (January and July 2015) to determine area for assessment and medicine recovery
- Met with Traditional Medicine People and created field plan with diagrams and aerial photos to document medicine assessment in construction area
- Coordinated with golf course superintendent Chris Anker who was very helpful in facilitating access for medicine people to conduct assessment
- Reviewed draft results and maps for medicine assessment before recovery recommendations and final report generation
- Obtained and reviewed video clips take by medicine people during assessment
- Connected with creek construction project manger Marco Oddi who was helpful and identified on the drawings recommended areas for medicine recovery – July construction postponed until November
- Followed up with medicine people to communicate revised construction area and timeframe and adjusted timeline for recovery

Community Engagement

- Participated by invitation in the SSHRC Indigenous Research Meeting at Brock University re: future direction for research funding
- Attended Water Talk at Laurier University re: partnerships and transboundary agreements for sustainable watershed
- Visited Green Venture, Davis Creek and McQuesten Community Planning Teams and disseminated new Bear Meeting Place brochure and new RHV Trail Map
- Invited and visited the valley with Davis Creek community planning team representatives to see their area of interest and explore potential collaboration
- Participated in the Sacred Water Walk that passed through Hamilton and crossed the Red Hill Valley creek on June 24th

Joint Stewardship Board

- Follow up on action items from May 13, 2015 JSB meeting, completed and circulated minutes including meeting documents and past versions of Mater Plan Drafts to Board members
- Coordinated with city staff to arrange a series of Joint Stewardship Board meetings at the earliest convenience (September 3rd, September 17th, September 30th)
- Followed up on email from Cllr Collins re: Hamilton resident discovery of possible Archeological site within the RHV creek watershed
- Contacted the resident to learn more about the location and contents and visited the site with a Haudenosaunee archaeology monitor – unable to locate evidence or site – return visit required

Community Education Workshops

- Met with Pat Hess and Eunice Henry to discuss potential for delivering medicine workshops based on medicine in RHV with community planning team to support Urban Farm in East Hamilton adjacent to Red Hill Valley
- Obtained workshop descriptions for 1) Medicine Walk Workshop in the Valley, 2) Salve Making Workshop, and 3) Medicine Plants Book Making Workshop
- Two meetings with McQuesten Community Planning team and Urban Farm reps to plan workshops and coordinate efforts

- Tentatively scheduled three workshops, October 3rd, November 7, and November 14^t for delivery at St. Helen's Community Centre and Niwasa Aboriginal Education Centre

Finance and Administration

- Updated budget to reflect reallocations approved at May 2015 JSB meeting and circulated to GRETI Finance for reporting. Completed payables and maintained budget tracking
- Reviewed and verified expenditures for GRETI quarterly invoice to City of Hamilton
- Maintained Joint Stewardship Board files, documents, and finance records and on-going communications with board members, consultants, and Hamilton and Six Nations communities.
- Prepared quarterly financial report from budget tracking spreadsheet

Web Page

- Maintained the Joint Stewardship Board web page including domain renewal
- Completed regular updates including upload of meeting agenda, minutes, and documents from Board meetings, and output from consultants
- Added new section where photos from trail-users could be uploaded
- Updated the home page with download for RHV Trail Map
- Uploaded Environmental Interpretive Centre 3D Video Walk-through