

**JOINT STEWARDSHIP BOARD**  
**Special Meeting: Consultant Presentations**  
**Minutes, Thursday, April 9, 2015**  
City Hall, Hamilton, ON

**City of Hamilton Members:**

Councillor Chad Collins  
Councillor Doug Conley  
Councillor Sam Merulla

**Haudenosaunee Members:**

Aaron Detlor  
Brian Doolittle

**Board Resources:**

Adrienne Kupchanko, City of Hamilton  
Peter Wobschall, City of Hamilton  
Rob Norman, City of Hamilton

**Coordinator:** Sheri Longboat

**Chair:** C. Collins, D. Conley, B. Doolittle

**Minutes:** Sheri Longboat

**Also Present and Visitors:**

Cayuga Chief Blake Bomberry; Scott Robinson, ATRR; Cathy Capes, ATRR; Ian Grey, MMM Group; H.T. Lam, City of Hamilton

**Board Member Regrets:**

Hazel Hill, Haudenosaunee

Item	Topic
1	<p><b>Opening and Introductions</b>  C. Collins chaired the meeting.  Meeting opened by Cayuga Chief Blake Bomberry  Round table introductions followed</p>
2	<p><b>Presentation: Environmental Interpretive Centre (EIC), Revised Brief</b>  Scott Robinson, Director of Design, Architects Tillman Ruth Robinson</p> <p>Scott Robinson and Cathy Capes distributed handouts and walked the Board through a presentation of the revised EIC design brief.</p> <p>Links to documents:  <a href="#">Red Hill Valley Interpretive Centre, Schematic Design Brief, April 2015.</a>  <a href="#">Red Hill Valley Environmental Interpretive Centre Schematic Presentation, April 9, 2015</a>  <a href="#">Schematic Design Animation - 3D Walk-Through, April 9, 2015</a></p> <ul style="list-style-type: none"> <li>• There were a few overall questions, re: the capacity of the classroom, building location in relation to the parking lot, total costs for the facility, and cost-recovery.</li> <li>• S. Robinson explained the next stage of the design process would address costs including utilities and is dependent on the design elements and construction materials.</li> <li>• P. Wobschall voiced that from a staff perspective there are significant challenges to approvals that require further investigation such as biosphere regulations and distance from parking lot.</li> </ul>

- P. Wobschall also had questions on servicing requirements.
- General Board discussions included the limitations of the location with respect to NEC designations.
- S. Longboat provided some background on past decisions related to the EIC.
- Minutes and past reports may be also found on the Joint Stewardship Board web page at: <http://jointstewardshipboard.com/vision/>
- C. Collins recommended clear action items be identified to investigate internal constraints.
- B. Doolittle concurred and recommended the activities flow through the board coordinator's office.
- S. Longboat to work with consultants and city staff and lead developments for a meeting with NEC.
- S. Robinson will be available to meet with NEC staff to discuss specifics of the design.

S. Merulla left the meeting.

C. Collins left the meeting.

D. Conley Chaired the meeting upon C. Collin's departure.

**The Board accepted the Design Presentation and Design Brief and agreed upon the following action items:**

1. **S. Robinson** ~~provide servicing requirement guidelines for the city to determine potential limitation of internal regulations.~~ provide a potential list of utilities for the City of Hamilton to determine internal regulations.
2. **P. Worbschall** determine what are the internal regulations?
3. **S. Robinson, ATRR** place the building (at two locations) on the site survey.
4. **P. Worbschall** verify NEC line and place the boundary on the two surveys with building location.
5. **S. Longboat** create a package and circulate materials to the board and create a working group to further discuss.
6. **S. Longboat** arrange meeting with Arlene VanderBeek, recently appointed City Council representative on the NEC Board, and board representatives.
7. After meeting with A. VanderBeek, arrange a meeting with NEC and include Rob Norman, Aaron Detlor, Scott Robinson.
8. **S. Robinson** to submit a scope of work proposal that would include costs for 1) the meeting follow-up items, and 2) investigation of precedents from other centres, to support NEC discussions.

Break

<p>3</p>	<p><b>Presentation: Turtle Meeting Place, Conceptual Design</b>  Ian Gray, Senior Landscape Architect, MMM Group Limited</p> <p>Ian Gray distributed handouts and walked the board through a presentation of the draft conceptual design.</p> <p>Links to documents:  <a href="#">Turtle Meeting Place, Red Hill Valley Trail, April 9, 2015 (Concept Design)</a>  <a href="#">Preliminary Landscape Design Report, DRAFT</a></p> <ul style="list-style-type: none"> <li>• S. Longboat, H.T. Lam and B. Doolittle provided general background on the development of the meeting places and significance for the Haudenosaunee.</li> <li>• A. Kupchanko shared an email from Alan McKee (Project Manager, Landfills, Hamilton) as a reminder that the Turtle would be removed in the future if ever needed for purposes related to the landfill.</li> <li>• There was general discussion on the landscape design considerations related to working on a landfill as well as the age, style and past history of the Woodward landfill.</li> <li>• I. Gray also shared his past discussions with Alan re: drainage and runoff, and expressed the Turtle design would have minimal impact on the surface of the landfill and no anticipated impact to the landfill cap.</li> <li>• A. Kupchanko explained there is an approved Plant List that was developed during restoration that should be used, and offered to forward it I. Grey.</li> <li>• General discussion on the rationale and selection of location on the landfill</li> <li>• B. Doolittle expressed that location selected was likely done to accommodate a variety of factors and is understandable.</li> </ul> <p>D. Conley left the meeting.</p> <p>Brian Doolittle chaired the meeting upon D. Conley's departure.</p> <p><b><u>With the departure of the third City of Hamilton member, there was no longer quorum. The Turtle Design will be added as a brief item to the next meeting of the Joint Stewardship Board with a recommendation to approve.</u></b></p>
<p>4</p>	<p>Update from City of Hamilton on Proposed Construction</p> <ul style="list-style-type: none"> <li>• A. Detlor tabled concerns over recent construction activities in the Red Hill Valley that have proceeded without being brought to the Joint Stewardship Board.</li> <li>• R. Norman provided and update on the recent repairs and maintenance to the edge of the creek, which have already occurred, and the second stage scheduled for July. A presentation to the Board was suggested.</li> <li>• A. Detlor expressed concern that unilateral decision-making is not keeping with the intent and spirit of the original agreement between the Haudenosaunee and City of Hamilton.</li> <li>• P. Wobschall highlighted that the Joint Stewardship Agreement does state the requirement for Board involvement in activities that may impact the Red Hill Valley.</li> </ul>

	<ul style="list-style-type: none"> <li>• There was general agreement for the need to revisit the relationship and update the Board on the responsibilities, and also to remind City staff of the responsibilities under the Haudenosaunee—City of Hamilton agreements.</li> <li>• B. Doolittle recommended that rather than bring-in consultants to present on past activities, the Board look ahead to improve communications to ensure it does not continue in the future.</li> <li>• R. Norman and P. Worschall will revisit the agreements as a reminder of the responsibilities.</li> <li>• R. Norman will speak with Public Works to flag and present activities to the Board prior to moving forward.</li> <li>• A. Detlor will provide a letter to the city for circulation that expresses the commitments and concerns regarding activities in the Red Hill Valley.</li> <li>• S. Longboat to circulate to the Board and resource members the agreements and terms of reference.</li> <li>• There was general consensus that further discussion is needed on when and how these issues get address in the future re: level of coordination and appropriate mechanism for coordination.</li> </ul> <p>Follow up document links:  Haudenosaunee—City of Hamilton Agreements  <a href="https://www.hamilton.ca/NR/rdonlyres/3A327B5A-F8F2-429B-9241-70A1FA6D3BC6/0/PW0405528Apr2004SixNationsAgreements.pdf">https://www.hamilton.ca/NR/rdonlyres/3A327B5A-F8F2-429B-9241-70A1FA6D3BC6/0/PW0405528Apr2004SixNationsAgreements.pdf</a></p> <p>Joint Stewardship Board Terms of Reference, Updated August 2013  <a href="http://jointstewardshipboard.com/wp-content/uploads/2015/04/JSB-FINAL-Internal-Rules-TOR-Approved-August-222013-.pdf">http://jointstewardshipboard.com/wp-content/uploads/2015/04/JSB-FINAL-Internal-Rules-TOR-Approved-August-222013-.pdf</a></p>
<p><b>5</b></p>	<p><b>Meeting Date for Regular Board Meeting</b></p> <p>The next meeting date was not set. City Board members were not present. The meeting will be scheduled by email.</p>
<p><b>6</b></p>	<p><b>Closing</b></p> <ul style="list-style-type: none"> <li>• Chief Blake Bomberry offered words to explain the importance and meaning of the wampum, and traditional opening and closing</li> </ul>