

JOINT STEWARDSHIP BOARD

Minutes, Monday, July 28, 2014
Room 718, City Hall, Hamilton, ON

City of Hamilton Members:

Councillor Chad Collins
Councillor Russ Powers

Haudenosaunee Members:

Brian Doolittle
Hazel Hill

Board Resources:

Andrew Grice, City of Hamilton
Rob Norman City of Hamilton

Coordinator: Sheri Longboat

Note Taker: Hazel Hill

Minute Writer: Sheri Longboat

Also Present:

Marilynn Wright, City of Hamilton, Aboriginal Advisory Committee Chair, and Community Member
Allan Loft, City of Hamilton, Aboriginal Advisory Committee and Community Member
Matt VanDongen, Hamilton Spectator

Board Member Regrets:

Councillor Terry Whitehead, City of Hamilton
Aaron Detlor, Haudenosaunee

Item	Topic	
1	Opening <ul style="list-style-type: none"> • Meeting opened by Brian Doolittle 	
2	Review and Approval of Agenda <ul style="list-style-type: none"> • Brian Doolittle requested an in-camera session be added after Item 4 Coordinator Report to discuss personnel matters. 	Accepted with additions
3	Approval of Minutes from May 26, 2014 <ul style="list-style-type: none"> • Minutes were accepted with no changes 	Accepted
4	Coordinator Report <ul style="list-style-type: none"> • Sheri provided an update on activities, those planned, and highlighted: <ul style="list-style-type: none"> • Completed follow up and action items from May 28th Board meeting • Contacted City Forester re: Bear Maintenance • Growth established in all areas, hand raking and additional seeding to be completed • Initiated contact with City staff in preparation for event planning → need date and agenda • Coordinated tree planting with Kayanase and City staff – city meeting, visit to valley and greenhouse • Coordinated the Bear Sign design and construction preparations for September opening • Compiled key information and prepared presentation in preparation for NEC meeting for EIC site • Presentation to the City of Hamilton Aboriginal Advisory Committee June 5 • Attended June HCCC meeting at the Onondaga Longhouse for presentation June 7 (reschedule for Sept) 	Accepted

	<ul style="list-style-type: none"> Followed up on SWM system repairs for potential planting Prepared presentation and attended GroundSwell Conference at University of Guelph Follow up communications with NEC and HCA boards in response to annual report Tentatively scheduled presentation to HCA board for November Conducted mid-year financial review with GREAT finance and compiled report 	
	<p>In-Camera Session – Personnel Issue</p> <p><i>Action: The Board approved a contract extension for the coordinator position.</i></p>	Contract extension
5	Discussion Items	
	<p>5.1 Bear Sign</p> <ul style="list-style-type: none"> Fontasy Signs had been recommended by city staff for their experience and work on the trail head signs in the valley The Board was provided a print copy of the Draft Bear Sign The draft resulted from several revisions and included the shortened narrative from Rick Hill and graphic from Arnold Jacobs The constructed the sign will be 3 ft x 2 ft mounted on a angled pedestal with base the same colour as the existing trail signs Sign Text - there was discussion about grammar, meaning and appropriateness of some words on the sign, in particular, the use of “natural medicines” as opposed to “spiritual medicines” Sign Graphics – it was recommended a cleaner version of the Bear Design be used; one with fewer elevation markers and lines Sign Placement – the Board identified the north-eastern side of the Bear path on the edge of the grass, angled so it could also be seen from the south entrance Overall, the Board was pleased with the Draft Bear Sign and approved the design for construction and installation with the following changes: <ul style="list-style-type: none"> Replace design image with cleaner version Word changing - add “planned” to describe the other three meeting places Add “al” to “architect” or remove “architect” to simply read “landscape feature” 	<p>For Approval</p> <p>Board approved with changes</p> <p>Andrew Grice to provide cleaner image</p> <p>Sheri to make changes and proceed with construction and installation</p>
	<p>5.2 Bear Opening</p> <ul style="list-style-type: none"> The Board was provide elements to consider in brainstorming together the Bear Opening including date, time, invitation list, program planning, food/beverage Board members agreed that the day and time should encourage the greatest number of community members to attend The opening can recognize those who contributed and should include media attention to raise awareness 	<p>Planning</p> <p>Marilyn to arrange for</p>

	<ul style="list-style-type: none"> • Marilyn offered to sponsor a Drum Group to offer an honor song(s) through the De dwa de dehs nye>s Aboriginal Health Centre. A bear song that might be appropriate. • The Board decided upon September 13th or September 20th at 11:00 am as two options for the opening • The invitation list will be compiled with input from City and Haudenosaunee representatives • Chad Collins and Brian Doolittle to assist with securing speakers for the event • Sheri to work with designated city staff for logistics and event planning and email the Board updates as they become available, and solicit input by email 	<p>Drum Group</p> <p>September 13 or 20th at 11:00 am</p> <p>Sheri to work with City staff, and Brian and Chad</p>
	<p>5.3 Environmental Interpretive Centre (EIC)</p> <ul style="list-style-type: none"> • Sheri summarized past EIC decision-making on pre-investigations for the site specific EIC concept designed by Architects Tillman Ruth Robinson • Sheri explained she has drafted a PowerPoint on EIC design in preparation for a meeting Guy Paparella is arranging with NEC • Andrew contributed to the update – he has spoken with NEC’s Martin Kilian who indicated a survey plan is needed to identify constraints or impacts • Survey will be completed in end of July or early August and once done the building can be added and next steps determined 	<p>For Update</p> <p>Andrew to have survey completed and coordinate with Guy Paparella</p>
	<p>5.4 Environmental Monitoring</p> <ul style="list-style-type: none"> • Sheri explained that as communicated by Kara Bunn, the 5 year monitoring report is delayed and should be available October or November 2014 	<p>Update</p> <p>Sheri to arrange presentation of report once available</p>
	<p>5.5 Tree Planting in Valley</p> <ul style="list-style-type: none"> • Kayanase has received the purchase order to complete tree planting in the valley as per the proposal submitted to the city • Planting to take place in the fall at three sites, and some invasive removal adjacent to a residents home near Glen Castle will be revisited prior to fall 	<p>Update</p> <p>Kayanase tree planting will occur in the fall</p>
	<p>5.6 Turtle Design</p> <ul style="list-style-type: none"> • Andrew explained that the redesign (to resize and shape to snapping turtle) has been done and soon ready to retain a consultant to finalize detailed design • Will follow City’s procurement process to get a couple of designs 	<p>Update</p> <p>City staff to share redesign with Board</p>
	<p>5.7 Archaeological Discussion</p> <ul style="list-style-type: none"> • The display at GREAT Six Nations was well received and ended June 27th • Total costs for two displays including ASI and advertising is about \$3,000 • The archaeology display text has been uploaded to the Board’s website including a selection of high resolution artifact images 	<p>Update</p> <p>Standing agenda item to be revisited</p>

	<p>http://jointstewardshipboard.com/archaeology/</p> <ul style="list-style-type: none"> • Brian explained another scope of working together is to try to make changes in possession of the artifacts and future education programming • Russ shared that the Dundas Museum and Archives has an interesting approach to fresh exhibits and traveling shows that is worth looking into 	Sheri to look at Dundas Museum programming for reference
	<p>5.8 Mid-Year Financial Report</p> <ul style="list-style-type: none"> • Sheri distributed and presented the financial summary report covering the first two quarters • Coordinator fees and administration forecasts based on actuals • Proposed allocations still planned for 2014 include: EIC 3D Renderings, and Turtle Design • The Board defined \$16,000 for other items such as Bear sign and opening, restorative maintenance, Kayanase walk through to assess restoration • The budget for “Latronell Conference” will not be used for the conference since the date has passed for presentation submission • Next year may be a better time for Latronell with EIC development and environmental monitoring results • Rob and Andrew highlighted that EIC 3D renderings are not detailed designs. The value for detailed designs would likely be double the cost in the range of \$30,000 to 40,000, and will need to be considered in next years budget • They also noted NEC does not require 3D renderings • Sheri highlighted the Board previously requested 3D renderings for communications, building support and funding partnerships 	Update
	<p>5.9 Announcements</p> <ul style="list-style-type: none"> • Andrew announced that Hamilton Water are doing some work on the border of the Joint Stewardship Board area and would like to give an overview to determine if any planting and preferred planting is needed – Ron Scheckenberger from AMEC for a 10 min presentation on a future agenda • Marilyn shared her early involvement in the Red Hill Valley, stressing the importance of urban aboriginal community awareness of activities, and requested to attend future meetings – She also shared some highlights from involvement in Pan Am Games • Al asked about having a condolence ceremony for the natural world. The Haudenosaunee members discussed activities that were done by elders, chiefs and faith keepers during the parkway construction, and suggested we trust that they continue their responsibilities 	<p>For Information</p> <p>Sheri and Andrew to invite Hamilton Water to September Board meeting</p> <p>Marilyn to be invited to future meetings</p>
6	<p>Next Meeting Date</p> <ul style="list-style-type: none"> • Meeting dates will be established monthly to accommodate the greatest number of Board participants 	Sheri to contact board by email and coordinate with Andrew
7	<p>Closing</p> <ul style="list-style-type: none"> • Brian Doolittle closed the meeting. 	