

# Item 3. Agenda

Item	Topic	Purpose
1	<b>Opening</b>	Protocol
2	<b>Presentation: Monitoring Background (~1:15–1:45 pm)</b> <ul style="list-style-type: none"> <li>• Jennifer DiDomenico, City of Hamilton, Corporate Services</li> <li>• Kara Bunn, City of Hamilton, Parks &amp; Cemeteries Operations</li> <li>• Matthew Senior, M.A.Sc., P.Eng, AMEC, Water Resources</li> </ul>	Information
3	<b>Agenda Review</b>	Decision
4	<b>Review Minutes from January 16, 2014</b> ( <i>See Attached</i> )	Decision
5	<b>Coordinator Report</b>	Update
<b>Break ~ 2:15</b>		
<b>DISCUSSION ITEMS:</b>		
6	<b>Reporting: City of Hamilton, General Issues Committee</b> <ul style="list-style-type: none"> <li>a) PowerPoint Presentation – Sheri Longboat</li> <li>b) Presentation Date and Agenda</li> <li>c) Archaeological Display Update</li> <li>d) Display Period</li> </ul>	Approval Decision Update Decision
7	<b>Access and Education: Archaeological Artifacts Procurement</b>	Decision and Action
8	<b>Environmental Interpretive Centre</b> <ul style="list-style-type: none"> <li>a) Final Concept Design (<i>See Attached</i>)</li> <li>b) Schematic Design Proposal (<i>See Attached</i>)</li> </ul>	Action Decision
9	<b>Community Engagement:</b> <ul style="list-style-type: none"> <li>a) Distribution of Board Meeting Agendas</li> <li>b) Hamilton-Burlington Earth Day: <a href="http://earthdayhamilton.ca/2011/">http://earthdayhamilton.ca/2011/</a></li> <li>c) Annual Report Distribution</li> </ul>	For planning
12	<b>Next Meeting Date</b>	Action
13	<b>Closing</b>	Protocol

# Item 5. Coordinator Report

## Highlights

- **Environmental Interpretive Centre** – Coordinated final conceptual design brief and information gathering for preliminary site considerations re: NEC approval
- **Communications** – completed and received materials
- **Web Page** – completed core of redesign and interactive map - on-going enhancements <http://jointstewardshipboard.com/>
- **Ecological restoration** – obtained and reviewed available monitoring reports - prepared summary presentation for two years available -
- **Presentation to Council** – completed draft presentation – on-going planning with COH – time sensitive items
- **Archaeological Artifacts** – Reviewed assessments, identified types of artifacts for display, pre-planning with ASI rep via email , re-scheduled meeting to February 24<sup>th</sup>
- **Office administration** - finance, minutes, meeting prep and follow up
- **Budget review and Update** – to incorporate cost of EIC detailed schematics

## January 2014 - Summary of Meeting Outcomes:

**Action 1: Re: Ecological Monitoring.** Sheri to work with Kayanase to obtain monitoring reports to identify 2-3 locations in the Red Hill Valley that would benefit from restoration maintenance, as well as those where restoration was not as effective.

**Decision 1: Re: Communications.** Communications material approved for print with completed changes.

**Action 2: Re: Presentation to Council.** Sheri to draft presentation, Chad to determine final presentation date, and Guy to have the Board presentation put on April GIC agenda.

**Action 3: Re: Presentation to Council.** Sheri to work with Debbie Spence (COH) and Aaron Detlor to draft and coordinate a media release for the City of Hamilton and Six Nations communities.

**Decision 2: Re: Archaeological Display.** Those present at the meeting support a revised motion (see Appendix 1), and highlighted additional investigation is required to address uncertainties prior to the motion being tabled (e.g., number of artifacts, cost estimate, storage location). To be further discussed at the next monthly meeting.

**Action 4: Re: Archaeological Display.** A meeting be arranged with ASI Inc. to obtain the inventory of artifacts, identify what is on loan, and request pieces for display at the COH.

**Action 5: Re: Next Meeting Date.** Andrew will check the schedule of the new Board members from the City, and identify the next few meeting dates.

**Action 6: Environmental Interpretive Centre.** Sheri and Andrew to look at the 2014 budget to incorporate the cost for detailed schematics.