

## Item 1. Welcome and Opening

## Item 2. Agenda Review

1. Welcome and Opening
2. Agenda Review
3. Guest Presentation on Archaeological Artifacts (**1:15 pm – 2:15 pm**)  
Dr. Gary Warrick, Archaeology Professor, Wilfrid Laurier University
4. Christmas Luncheon (**2:15 pm – 3:00 pm**)
5. Monthly Business (**3:00 pm to 4:00 pm**)
  - a. Minutes from November 21, 2013 meeting
  - b. Coordinator Report
  - c. Web Site Redesign – Update
  - d. Communications Materials – Annual Report
  - e. 2014 Meeting Schedule
6. Closing

## Item 3. Guest Presentation on Archaeological Artifacts



### Dr. Gary Warrick, PhD

Associate Professor, Contemporary Studies and  
Indigenous Studies, Wilfrid Laurier University

#### Interests:

- Haudenosaunee archaeology and history
- Ontario archaeology
- Colonialism and Indigenous peoples
- History of the Grand River watershed
- Indigenous archaeology

#### Biography

- Born and raised in Hamilton, Ontario
- Studied Anthropology at McMaster specializing in Iroquoian Archaeology, and received his PhD in Anthropology from McGill University
- Worked in the Canadian Arctic and the mountains of B.C.
- Held a position as a Regional Archaeologist with the Ontario Ministry of Transportation
- Public sector for several years before returning to university teaching
- Leisure time is spent travelling, bike riding, playing ice hockey, and reading non-fiction and historical novels.

<http://www.wlu.ca/>

## Item 5 . Monthly Business *(3:00 pm to 4:00 pm)*

### a. Minutes from November 21, 2013 meeting

**JOINT STEWARDSHIP BOARD**  
**Draft Minutes, November 21, 2013 Meeting**  
City Centre, Hamilton

**In Attendance:**

From Hamilton: Rob Norman, Andrew Grice  
From Haudenosaunee: Brian Doolittle  
JSB Coordinator: Sheri Longboat

**Guests:**

Cayuga Chief Blake Bomberly  
Ken Coit, City of Hamilton  
H.T. Lam, City of Hamilton  
Steve Barnhart, City of Hamilton

**Regrets:**

From Hamilton: Guy Paparella, Chad Collins  
From Haudenosaunee: Hazel Hill, Aaron Detlor

**Chair:** Sheri Longboat

**Note taker:** Sheri Longboat

**Summary of Meeting Outcomes:**

**Action 1: Re: meeting Places.** Steve and H.T. to take proportions of snapping turtle, scale down the Turtle, and redesign the concept; from which more detailed designs can be created in 2014.

**Action 2: Re: meeting Places.** Sheri to review the past materials to suggest what message the sign at the Bear would communicate.

**Action 3: Re: Coordinator Report.** Sheri to review procurement policies, and from the materials begin to draft a brief procurement document for the Board

**Action 4: Re: Annual Report.** Board members to review the Annual Report and provide comments to Andrew (City Representatives), and Sheri (Haudenosaunee Representatives), by early December so that revisions can be made, and the document be sent to print before the end of December.

**Decision: Re: Administration Item.** Cancel policy with Northbridge and obtain liability insurance including D & O coverage from Intact.

## Item 5b. Coordinator Report (handout)



### Completed Items

- Annual report with Board revisions set to print (1,250 copies) available January
- Communications material layout and content – draft available first week in January
- 2013 Year-end finances and 2014 budget submitted
- Office administration and JSB meeting follow up and preparation
- Photo project - winter photos to document seasonal changes in the Valley
- Board visit to Valley – Feature

#### Monthly Coordinator Report – December 19, 2013

##### Completed (December 2013)

- Annual report with Board revisions set to print (1,250 copies) available January
- Communications material layout and content – draft available first week in January
- 2013 Year-end finances and 2014 Budget Submission
- Office administration and JSB meeting follow up and preparation
- Photo project - winter photos to document seasonal changes in the Valley

##### Initiated (December 2013)

- Web re-design – architecture and suggested content to web developer
  - Draft redesign to be presented at January JSB meeting - for feedback
- Archaeological artifacts – collected and reviewed background information, and arranged expert presentation
- Procurement policy for Joint Stewardship Board – reviewed COH and gathered other sample policies
- Medicines – reviewed files and provide two recommendations 1) Develop material that would support public education about the plants as per Item 13 in the Agreement on Medicine Plants and other Significant Plants, 2) Assess the requirements for using the geographic coordinates contained in the Medicine Inventory data tables from 2006-2007.
- The Bear Meeting Place – document review for sign message

##### Planned (Q1 2014)

- Environmental Interpretive Centre – Final Design and Brief from ATRR
  - **January 9<sup>th</sup>** Meeting: 10:30 am to 12:30 @ Hamilton City Hall Room 718
- Monitoring Results
  - Background presentation from COH and AMEC at January meeting
  - Background presentation on Restoration from Kayanase at January meeting
  - 5 year monitoring results presentation to JSB (as results are available)
- Presentation to Councils
  - Draft presentation to Board (January 2014)
  - Submit to City February 11<sup>th</sup>



# Item 5b. Coordinator Report – Feature



## Board visit to the Red Hill Valley November 27, 2013



### Memorandum

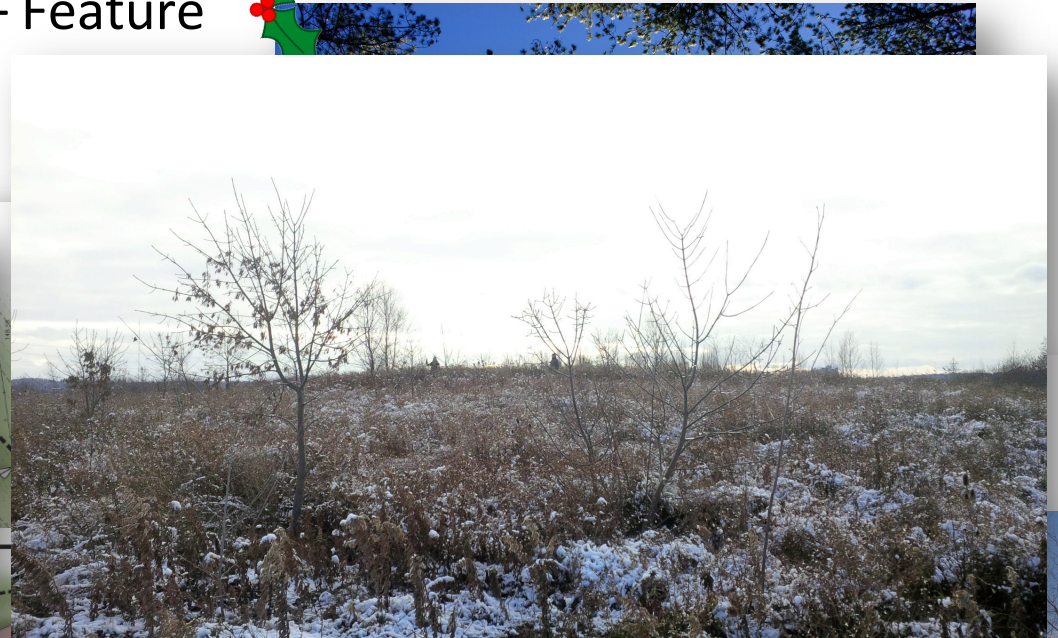
**Date:** December 3, 2013  
**To:** Joint Stewardship Board, Red Hill Valley  
**From:** Sheri Longboat, Coordinator, Joint Stewardship Board  
**Subject:** Summary of Board Visit to Red Hill Valley

On November 27<sup>th</sup>, 2013, Joint Stewardship Board members Aaron Detlor, Andrew Grice, Brian Doolittle, Guy Paparella, and Rob Norman; Architect Scott Robinson; and Board coordinator Sheri Longboat visited sites along the Red Hill Valley Trail:

- Mud Street site location for the Environmental Interpretive Centre,
- The Bear Meeting place (completed in November 2013),
- Proposed site for the Eel Meeting Place design, and
- Proposed site for the Turtle design.

The afternoon provided an opportunity for the Board to experience the Valley trail and to inspect and discuss key sites that would support decision-making around the interpretive centre, meeting places and the overall trail system.

- The Board concurred that the **Mud Street site identified by the Environmental Interpretive Centre Site Assessment** in November was the most appropriate location. The decision was further strengthened following Board discussion at the Red Hill Bowl site (Eel meeting place). At the Eel location, site weaknesses identified during the Assessment around the lack of a treed area and potential conflict with existing recreational land use (three baseball diamonds), were echoed by the Board.
- The Board was pleased with the **Bear meeting place**; the design blended with the Valley landscape, and appeared to offer opportunities for sitting, gathering and resting, and overall, supported the Joint Stewardship Board Vision by facilitating a deeper connection to the cultural landscape of the Red Hill Valley.
- There was also discussion about **signage at the Bear**. Currently, there is no sign in the Bear design to communicate its significance to the public. The Red Hill Valley sign frame that marks the nearby trail intersection is void of the sign/map and members suggested the sign be updated. There was also consensus that a second sign should be located at the Bear. Options for the most appropriate sign would need to be investigated. Three general sign types were discussed:



LAND PLANTING PLAN

# Item 5c. Web Site Redesign – Update

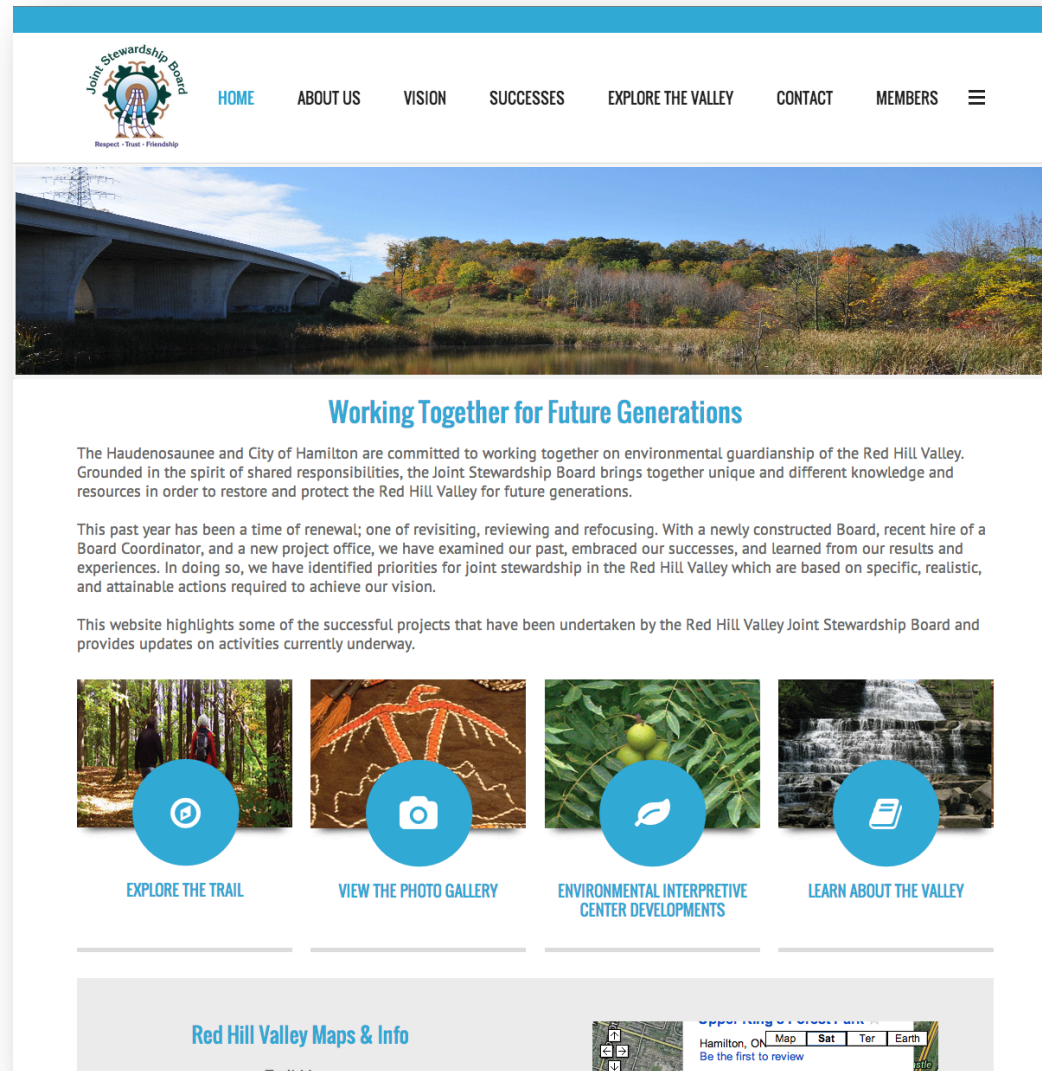


Architecture - Dec 31<sup>st</sup>

Content – January 2014

Presentation at January  
Joint Stewardship Board  
meeting

Volunteers to assist with  
content review and  
design input?



[www.jointstewardshipboard.com](http://www.jointstewardshipboard.com)

[www.jointstewardshipboard.com/newjsb](http://www.jointstewardshipboard.com/newjsb)

# Item 5d. Communications Materials – Annual Report



- Annual Report (hand out)
- Basis for other communications materials



## Item 5e. 2014 Board Meeting Schedule (proposed)



Date	Location
January 16, 2014	City of Hamilton
February 20, 2014	Six Nations
March 20, 2014	City of Hamilton
April 17, 2014	Six Nations
May 15, 2014	City of Hamilton
June 19, 2014	Six Nations
July 17, 2014	City of Hamilton
August 21, 2014	Six Nations
September 18, 2014	City of Hamilton
October 16, 2014	Six Nations
November 20, 2014	City of Hamilton
December 18, 2014	Six Nations

Continue 3<sup>rd</sup>  
Thursday of every  
month, alternating  
locations?

Please note, once  
approved, the  
**schedule will be  
emailed and  
posted on our web  
site** for your  
reference.



## Item 6. Closing



- Other items?
- Comments, questions, feedback?
- Closing Address

