

**Coordinator Report -Activity Highlights**  
**November 24, 2015**  
**By Sheri Longboat**

**Meeting Places**

- Monitoring of Turtle Design completion and coordination between City and MMM Group for revised design (incorporate city requirements) and completion of final tender package
- Budget review to determine available funds to initiate design in 2015 of the Nest Meeting Place - pending budget availability, design completion in 2016, construction 2017
- Working with City staff to develop Engagement Letter for Nest Meeting Place Design
- Initial site meeting with potential consultant scheduled for December 1, 2015

**Environmental Interpretive Centre**

- Follow up with city re: requirements for EIC information package for future meeting with Councillor VanderBeek and NEC
- Follow-up with ATRR re: EIC servicing requirements considering “green” options and off-the-grid. Discussion about programming with respect to facility requirements.
- Requested proposal from ATRR for next stage of design for Board consideration in 2016 planning
- Compiled list of local cultural and interpretive centres including a Haudenosaunee Centre at Seneca, NY – propose to visit the sites in 2017 with list of questions and meeting with Directors.

**Environmental Monitoring**

- Reviewed 5-year Integrated Environmental Monitoring Report and forwarded copies to Haudenosaunee for review, comment and recommendations
- Forwarded completed Haudenosaunee environmental comments and recommendations for future monitoring to City staff for incorporation with City recommendations – results to return to JSB for decision-making
- Contacted Haudenosaunee Archaeology Monitor who worked on initial RHV project to visit longhouse site to provide recommendations on future action at site – status quo until further dig/investigation could be completed

**Medicine Workshops with Hamilton Community Partners**

- Meetings with representatives from McQuesten Urban Farm and Hamilton Aboriginal Health Centre to coordinate a series of medicine workshops
- On-going communications with Davis Creek Community Planning team and interest in Medicine Walk in the valley in spring
- On-going coordination, communication and planning between organizations and traditional Haudenosaunee medicine people
- Four of five workshops have been delivered to-date with positive feedback received from participants and community partners

Date	Workshop	Location	Participants
October 3	RHV Medicine Walk	St. Helen's Centre McQuesten Urban Farm	*12
November 7	Salve Making Workshop	St. Helen's Centre McQuesten Urban Farm	20
November 14	Salve Making Workshop	St. Helen's Centre McQuesten Urban Farm	20
November 22	Salve Making Workshop	De dwa da dehs nye s Aboriginal Health Centre	20
December 5	Salve Making Workshop	De dwa da dehs nye s Aboriginal Health Centre	20 registered

\* Wind warning day and cold weather; some registrants did not attend. Strong interest in Medicine Walk workshops by McQuesten Urban Farm, Davis Creek CPT, and De dwa da dehs nye s Aboriginal Health Centre.

### Joint Stewardship Board Meetings

- Follow up on action items from September 3, 2015 JSB meeting, completed and circulated minutes including meeting documents
- Coordination with city staff obtain documents requested by Haudenosaunee re: Woodward Upgrades and other construction and maintenance activities occurring in the valley (Upper Red Hill Valley Parkway,
- Coordinated with city staff to arrange JSB meeting and special meetings:

September 3, 2015	Six Nations	JSB Regular Meeting
September 17, 2015	Hamilton	Special Meeting – Technical Meeting on Woodward Upgrades
September 30, 2015	Rescheduled to October 13, 2015	
October 13, 2015	Six Nations	Special Meeting – Strategic Planning
November 25, 2015	Hamilton	JSB Regular Meeting

- Drafted and circulated meeting notes from special meetings and followed up on actions emerging from meetings.

### JSB Application Development

- As per direction at October 13, 2015 Strategic Planning Meeting to develop a JSB application for activities in the Red Hill Valley by the end of December 2015
- Gathered sample applications from Conservation Authority, Haudenosaunee, Hamilton Planning and other municipalities
- Compiling criteria for an environment and sustainability agenda from environmental impact assessment, Haudenosaunee policy, JSB agreements
- Sketched out basic contents of application

### Finance and Administration

- Completed payables and maintained budget tracking to ensure JSB stayed on Budget

- Reviewed and verified expenditures for GRETI two quarterly invoices to City of Hamilton (Q2 and Q3)
- Maintained Joint Stewardship Board files, documents, and finance records and on-going communications with board members, consultants, and Hamilton and Six Nations communities.
- Sought input on budget requirements for 2016 from City and Haudenosaunee and drafted and circulated budget recommendations to JSB and City board resources

### **Web Page**

- Maintained the Joint Stewardship Board web page
- Completed regular updates including upload of meeting agenda, minutes, and documents from Board meetings, and output from consultants

### **Annual Report**

- Began gathering photos and defining content for 2015 Annual Report to Community
- Focus this year: Medicine in Red Hill Valley
  - Vision, Objectives, and Logo
  - Turtle Design
  - EIC Design presented to board in 2015
  - Medicine's assessment and recovery
  - Medicine workshops with Hamilton partners
  - Plans for next year
  - Others??